

Bare Cove Gourmet

Catering Agreement

Customizing Menus: Menu distinction is our passion. It is our goal to create a unique menu with personalized touches to enhance your upcoming event. Special requests are always encouraged and we are happy to design a menu to suit your specific needs.

Deposit and Cancellation and Payment: A 33% deposit is due on the date that this contract is signed. The balance of the bill is due on the day of the event. Payment should be in the form of a Certified check or Bank Draft. Refunds will be honored in the event of a cancellation according to the following refund schedule less a \$ 200.00 administration fee.

120 Days.....100% Refund
90 Days.....75% Refund
60 Days.....50% Refund
*Deposits will not be refunded if the event is canceled
any time after 59 days from the original event date.*

Staff: Our professional staff is hand picked and personally trained to ensure the highest quality of service. It is our policy to bill our staff at \$29.00 per hour per Server/Bartender and \$40.00 per hour per Chef. Staff charges will include 1 hour prior to event start time and 1 hour after the end time. This will be based on a 6-hour portal-to-portal minimum. The Server to Guest Ratio is generally 1 Server per 10 guests. The Chef to Guest Ratio is generally 1 Chef per 40 Guests. Please note: Menu items predicate staff, the Server to Guest Ratio and Chef to Guest Ratio are subject to adjustment and will depend on your individual menu and event.

Guest Count: The deadline for Guest Count will be one week prior to the event date. Guest Count minimums will be guaranteed at this time. The final bill will include any adjustments or increases to your guaranteed guest count.

Liability: Bare Cove Gourmet carries full liability insurance for both food and alcohol. In addition, our staff are T.I.P.S. and Safe Serve Certified. If alcoholic beverages are served at your event, a charge of \$1.50 per guest will be charged.

Gratuity: As a courtesy to our customers, it is our policy to leave the gratuity to the discretion of our clients. Gratuities will **not** be included in your bill and should be paid directly to your staff. *Eighteen percent is suggested on food and beverage.*

I have read the above contract and agree to the terms detailed.

Signature/Date

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Minimum Guest Count

Deposit